

EDWARDCHARLESFOUNDATION.ORG

EDWARD CHARLES FOUNDATION

A TEAM OF EXPERTS



Full Service Accounting & Bookkeeping for Nonprofits

We do everything. You do nothing.

- We manage and maintain your bank and/or financial account(s) -- you have full 24/7 access via our client portal
- We receive all funds including checks, wires, etc.
- We reconcile all bank accounts
- We provide monthly reporting, including financial statements, by the 15 of the following month
- We issue all charitable receipts to donors
- We report to all relevant regulatory agencies
- We handle all employee setup & payroll matters
- We handle all 1099 reporting
- We pay all bills, handle vendor setup, etc. on a weekly basis
- We provide end-of-year financial statements (to be handed to your CPA to file your tax return)
- We maintain all records electronically for audit and/or use
- We have simple processes for weekly disbursements
- We have a full service team to answer all questions, all the time
- We are, most importantly, your partners

EDWARD CHARLES FOUNDATION

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For more Information, contact:
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Animals • Human Rights • Water • Poverty • Education • Arts & Culture •
Youth • Health • Environment • Sex Trafficking • Disaster Relief